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| **Meeting:** | Audit and Risk Committee | **Date:** | Thursday, 4 July 2024 |
| **Meeting No.:** | 2/2024 | **Time:** | 7.30pm |
| **Chair:** | Gary Dore | **Venue:** | On-line |

**Members In Attendance:**

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| Robyn George | Board Director/Treasurer |
| Edwin Vandenberg | Board Director |
| Gary Dore | Board Director |
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| **Agenda No.** | **Subject** |
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|  | **Acknowledgement**I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging. |
|  | **Appointment Of Positions**Timekeeper: Gary DoreMinute Taker: Gary Dore |
|  | **Declaration Of Conflict Of Interest**Nil |
|  | **Confirmation Of Previous Minutes**Motion: That the minutes of the previous meeting, held on Tuesday, 4 June l 2024, be accepted. |
|  | **Matters For Committee Discussion & Recommendation to the Board**5.1 Risk Management Framework – Revised Draft * Committee members to read through the draft document to consider changes prior to the meeting to enable the Committee to make recommendations to the Board. Attachment 1

5.2 Financial Audit * Sourcing quotations for the conduct of financial audits for a three-year period.

5.3 Renewal of Insurance Policies * Insurance renewal report for 2023/24. Attachment 2
* Insurance quotations 2024/25. Note that the quote from the current insurer Ansvar has been accepted given the limited time to explore other options. Attachment 3A,3B,3C,3D

5.4 Risk Register* Current Risk Register. Attachment 4

5.5 Director Penalties – Australian Tax Office * ATO information attached. Attachment 5
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|  | **Other Business**6.1 Other Matters  |
|  | **Next Committee Meeting**Date: Thursday, 22 August 2024Time: 7:30 pmVenue: On-line |

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| **Meeting Closed** |
| Date: | Tuesday, 4 June 2024  |
| Time: |  |
| Chair: | Gary Dore  |
| Signature: | N/A |
| Date signed: | N/A |
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