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| **Meeting:** | Audit and Risk Committee | **Date:** | Thursday, 4 July 2024 |
| **Meeting No.:** | 2/2024 | **Time:** | 7.30pm |
| **Chair:** | Gary Dore | **Venue:** | On-line |

**Members In Attendance:**

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| Robyn George | Board Director/Treasurer |
| Edwin Vandenberg | Board Director |
| Gary Dore | Board Director |
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| **Agenda No.** | **Subject** |
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|  | **Acknowledgement**  I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging. |
|  | **Appointment Of Positions**  Timekeeper: Gary Dore  Minute Taker: Gary Dore |
|  | **Declaration Of Conflict Of Interest**  Nil |
|  | **Confirmation Of Previous Minutes**  Motion: That the minutes of the previous meeting, held on Tuesday, 4 June l 2024, be accepted. |
|  | **Matters For Committee Discussion & Recommendation to the Board**  5.1 Risk Management Framework – Revised Draft   * Committee members to read through the draft document to consider changes prior to the meeting to enable the Committee to make recommendations to the Board. Attachment 1   5.2 Financial Audit   * Sourcing quotations for the conduct of financial audits for a three-year period.   5.3 Renewal of Insurance Policies   * Insurance renewal report for 2023/24. Attachment 2 * Insurance quotations 2024/25. Note that the quote from the current insurer Ansvar has been accepted given the limited time to explore other options. Attachment 3A,3B,3C,3D   5.4 Risk Register   * Current Risk Register. Attachment 4   5.5 Director Penalties – Australian Tax Office   * ATO information attached. Attachment 5 |
|  | **Other Business**  6.1 Other Matters |
|  | **Next Committee Meeting**  Date: Thursday, 22 August 2024  Time: 7:30 pm  Venue: On-line |

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| **Meeting Closed** | |
| Date: | Tuesday, 4 June 2024 |
| Time: |  |
| Chair: | Gary Dore |
| Signature: | N/A |
| Date signed: | N/A |
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